



Information Package

Admission

Junior Kindergarten is open to all children who will attend one of Lloydminster Catholic School Division Kindergarten programs when the child turns 5 years old. Spaces will be allocated to students on the Pre-Kindergarten waitlist first and then applications in the order they are received.

Children will be considered for admission:

1. Must be 4 years old by December 31.
2. Must be toilet trained.
3. Must reside within the Lloydminster Catholic School Division zone and with the intent to register in one of our Kindergarten Programs.

We are located within Father Gorman, St. Joseph, St Mary's, and Ecole St. Thomas Elementary Schools in the assigned Kindergarten rooms to provide comfort and familiarity for the Junior Kindergarten to become Kindergarten students.

Registration and Payments 2023-24

Junior Kindergarten operates as a self-supporting educational program. Therefore at the time of registration, a **non-refundable registration fee of \$50.00 is required**. This fee will guarantee your child's spot; if you choose not to attend our program, you will forfeit the entire \$50.00. Tuition fees are determined by per pupil cost, \$17.50 per scheduled class.

We offer three payment options for tuition at the time of registration; **single payment of \$1050.00 or two payments of \$525.00**, post-dated cheques, dated for September 1, 2023 and the second cheque dated for January 2, 2024 (not including the \$50.00 non-refundable registration fee). The third option for payment is 10 post dated cheques in the amount of \$105.00 dated 1st of each month.

All fees are due prior to /or by the date listed above. Cheques should be made payable to LRCSSD #89. A \$25.00 fee is charged on all NSF cheques.

We require a *minimum of 12 registrations* for each Junior Kindergarten Program. If the minimum is not reached, your registration will be considered at one of the other programs or funds will be returned to you.

Programming

Children learn about the world around them through a variety of experiences. At Junior Kindergarten, children learn through targeted play centers aimed at developing social, emotional and cognitive skills.

Programming will be planned and delivered by trained staff who will interact with your child and observe their progress. While discussions are always welcome, a formal report card will not be issued nor will formal parent/staff interview days be held.

All Junior Kindergarten programs will have an opportunity to experience the French language by making a “buddy” visit to Ecole St Thomas (scheduled by the Junior Kindergarten staff). Students in Junior Kindergarten at Ecole St Thomas will receive all instruction in English as the focus is on early experiential learning, but will hear the French language in the hallways every day.

The program will follow the yearly instruction days. The 2023-2024 instructional days are as follows:

Please note: Junior Kindergarten will follow the Lloydminster Catholic School Division calendar. The afternoon classes will not be impacted by early dismissals. (The Wednesday schedule stays at 12:45-3:15.)

Holidays include:

Remembrance Day/ Mid Term Break	Christmas Vacation	Exemplary Service
Easter Vacation	Spring/February Break	Teachers Convention

Drop-Off and Pick Up

Junior Kindergarten students do not qualify for the school division bussing program; therefore, parents are responsible for dropping their child off and picking them up on class days.

Drop-Off

Please do not arrive **more than 5 minutes** before class time (9:00 am, 12:15 pm, or 12:45 pm) and do not leave your child unattended, there will be no adult supervision available.

Pick-up

Your child is only allowed to leave with a parent or adult designated by the parent. If someone else (other than a parent or designate) is to pick up the child a written note or phone call to the school office is required. Please be prompt at pick-up time no later than 5 minutes after class time; there is a late pickup fee of \$1.00 per minute. If there is a recurring problem with late pickups, the student may be withdrawn from the program.

- At Father Gorman School, you may park along 47 Avenue after the morning busses for drop off and pick up. If required, you may drive into the South parking lot for drop offs.
- At St. Joseph School, you may park along 27 Street after the morning busses for drop off and pick up. If required, you may drive into the East parking lot for drop offs.
- At Ecole St Thomas, you may park in the staff parking lot and enter through the East doors for drop off and pick up.
- At St Mary’s School, you may use the East Parking lot.

Typical Daily Schedule

9:00 am/12:15 pm/12:45 pm

Welcome / Prayer / Attendance / Song

9:15 am/12:30 pm/1:00 pm

Center Time

(puzzles, lacing, playdough, building blocks)

10:15 am/1:30 pm/2:00 pm

Clean Up

10:20 am/1:35 pm/2:05pm

Gym Time

10:40 am/2:00 pm/2:30 pm

Story Time

10:45 am/2:05 pm/2:35 pm

Snack Time & Independent Book Time

11:00 am/2:15 pm/2:45 pm

Craft and / or Activity

11:15 am/2:30 pm/3:00 pm

Circle Time

11:30 am/2:45 pm/3:15 pm

Good Bye / Home Time

Outside Activities

Weather permitting, staff and students may go outside during the class; this gives the students time to run, jump, hop, and “feel the weather.” Please ensure that your child has appropriate outerwear, shoes, sunscreen, etc. to protect themselves from the elements.

Clothing

Please send your child to Junior Kindergarten in durable, washable play clothes; aprons are provided for painting and water play. Children are required by health and safety regulations to wear clean shoes or non-slip slippers indoors. Please bring a pair of non-marking footwear to leave at the school; also include a change of clothes in your child’s backpack.

Please ensure all clothing and shoes are labeled with your child’s name.

Nutritious Snacks

Good health and nutrition are part of preschool program success, helping students to focus on learning. Each child will bring their own snack and drink, please label their lunch kit. Parents are asked to ONLY provide nutritious snacks and drinks that follow Canada Food Guide. A snack should include two food groups.

Examples of healthy snacks for your child:

- Ham Sandwich on Whole Wheat Bread
- Milk & Apple
- Strawberries & Yogurt
- Hard boiled Egg & Milk

We strive to be “NUT FREE” - Peanut butter and nuts of any kind are to be excluded from all snacks.

If your child has any special dietary needs or restrictions, please make the staff aware.

Parent Helpers

Parent helpers schedule is made based on parents interest in volunteering. This is a time of fun and adventure for your child, and they will appreciate your time in class. Parents interested in volunteering will be given a copy of the parent helper schedule and this will include a list of phone numbers for your convenience.

Absences

Parents are required to notify the school office prior to class time of any absences. No refunds will be given for missed classes.

Withdrawal

Our tuition fees are based on capacity enrollment; one month's written notice is required for withdrawal from the program. Full fees apply for the one-month withdrawal period.

Illness

Any child with a communicable disease or condition should not attend class. These include: pink eye, stomach flu, strep throat, impetigo, measles, lice and chicken pox. Also, children with a fever or other serious illness should not attend class. Please consult your doctor or the public health nurse office and follow their guidance regarding returning to school.

Should a child become ill during class, everything will be done to make him/her comfortable. Parents or emergency contacts will be notified so that the child may be picked up as soon as possible.

We will not administer medications to students. It is recognized, however, that your child may require emergency medications (eg. for severe allergies). Please make us aware of this, complete the required documentation (please consult our staff about these documents), provide us with the medication in its original container and instructions for its use.

For additional information or details on Junior Kindergarten please contact:

Father Gorman Community School 306 825 4600

St. Joseph School 780 875 2442

Ecole St Thomas 780 875 5366

St Mary's School 780 808 8600