

## Lloydminster Roman Catholic Separate School Division No.89



### Board of Education Meeting Agenda

7:00 p.m. December 15, 2021

Prayer: Ms. Andrea Zerr

*Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.*

#### Delegations

- 1) Call to Order
  - \*\* Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
  - a) November 24, 2021 Board Meeting Minutes

#### ***Board Discussion / Directions:***

- 4) *Board / Director Relations*
  - a) *Business Arising from the Minutes*
- 5) Accountability to Community
  - a) *Kary Communications*
  - b) *CWB Welding Foundation Support*
  - c) *SSBA Board Chairs Council Meeting*
  - d) *Update to Construction Start Up*
- 6) Accountability to Provincial Government
  - a) *Ministerial Approval Lloydminster RCSSD No. 89 2020-21 Annual Report*
  - b) *City School and Province Meeting*
  - c) *Seamless Levy*
- 7) Faith
  - a) *Catholic School Chairs & Superintendents Meeting*
  - b) *LCSD Christmas Celebration – Advent Mass*

*Administrative Items:*

- 8) Educational Leadership
  - a) HRHS Achievement Awards
  
- 9) Organizational Management
  - a) Transportation Report
  - b) Purchase of Van and Use of Reserve
  - c) Capital Use of Reserves
  
- 10) Personnel Management
  - a) Personnel Report
  
- 11) Information Items
  
- 12) Correspondence
  - a) Letter from Minister Adriana LaGrange
  - b) Letter from Minister Dustin Duncan
  
- 13) Identification of Emergent Items
  
- 14) Closing Prayer
  
- 15) Adjournment

**January Prayer: Mrs. Kate Carnell**

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, December 15, 2021

**TIME AND PLACE:** The meeting commenced at 7:00 pm. in Board Room.

**ATTENDANCE:** Mrs. Paula Scott (Chair)  
Mrs. Michelle Rusteika  
Ms. Andrea Zerr  
Mr. Cal Fendelet  
Mrs. Kate Carnell  
Mrs. Laurie Makichuk  
Mr. Winson Avara

Mr. Nigel McCarthy, Director of Education  
Ms. Glenda Kary, Deputy Director of Education  
Mrs. Melanie Stelmaschuk, Chief Financial Officer  
Mr. Kevin Kusch, Deputy Director of Learning

Prayer led by Ms. Andrea Zerr.

**Delegations** The Board of Education received 2 delegations of 15 minutes under Policy 17 Delegations. Mrs. Leslie Cey, Mrs. Donna Hilsendger and Mrs. Lynn Kvill.

**21/12/15-01  
Agenda** Mr. Winson Avara moved that the Board of Education adopt the agenda, as presented.

**CARRIED**

**21/12/15-02  
November 24, 2021  
Minutes** Mrs. Kate Carnell moved that the Board of Education approve November 24, 2021 Board Meeting minutes, as presented.

**CARRIED**

**21/12/15-03  
Purchase of Van  
And Use of  
Reserve** Mrs. Laurie Makichuk moved that the Board of Education allow Senior Management to move ahead with the purchase of a 2022 15-Passenger Van in the amount of \$65,571.25 plus taxes and to reduce the Other Vehicle reserve by the amount equivalent to this purchase.

**CARRIED**



**21/12/15-04**  
**Capital Use of**  
**Reserves**  
**Holy Rosary**  
**Expansion / New**  
**Reserve**

Ms. Andrea Zerr moved that the Board of Education authorize Senior Management to enter into any agreements and contracts, in accordance with Purchasing AP515, to complete the self-funded portions of the Holy Rosary Expansion Project, within \$2,000,000 budget as per the Holy Rosary Expansion/New Elementary Reserve.

**CARRIED**

**21/12/15-05**  
**Capital Use**  
**Reserves**  
**Mechanical**  
**Replacement**

Mr. Winson Avara moved that the Board of Education authorize Senior Management to enter into any agreements and contracts, in accordance with Purchasing AP515, to complete the Holy Rosary Expansion Project Boiler Replacement, within the \$533,000 budget as per the Mechanical Replacement Reserve.

**CARRIED**

**21/12/15-06**  
**Closed Session**

Mrs. Laurie Makichuk moved that the Board meeting move to a closed session at 8:41 p.m.

**CARRIED**

**21/12/15-07**  
**Reconvene**

Mrs. Kate Carnell moved that the Board meeting move out of closed session at 9:38 p.m.

**CARRIED**

Ms. Andrea Zerr led the closing prayer.

**21/12/15-08**  
**Adjournment**

Mrs. Michelle Rusteika moved that the Board meeting adjourn at 9:41 p.m.

**CARRIED**



Paula Scott  
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA  
Chief Financial Officer

January 26, 2022

Date