

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. June 21, 2021

Prayer: Mrs. Kate Carnell

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

Treaty Land Acknowledgement

- 1) Call to Order
 - ** Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - a) May 26, 2021 Board Meeting Minutes

Board Discussion / Directions:

- 4) Accountability to Community
 - a) *Kary Communications*
 - b) Disposal of Public Records
 - c) Seamless Levy Extension Agreement
- 5) Accountability to Provincial Government
 - a) Appointment of Prime Consultant
 - b) Holy Rosary High School Construction
- 6) Board / Director Relations
 - a) *Business Arising from the Minutes*
- 7) Faith Leadership
 - a) *Year End Celebration*
- 8) Fiscal Accountability
 - a) 3rd Quarter Interim Financial Report
 - b) Budget 2021-2022 Submission to Government of Saskatchewan
 - c) Approval for Auditor Terms of Engagement
 - d) Mother Teresa ECEC Boiler Award

Administrative Items:

- 9) Educational Leadership
 - a) Student Scholarship
 - b) AP 451 Report

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- 10) Personnel Management
 - a) Personnel Report

11) Information Items

12) Correspondence

- a) Alberta Government Amendment Legislation
- b) Roman Catholic Diocese of Calgary, Excellence in Catholic Education Award

13) Identification of Emergent Items

14) Closing Prayer

15) Adjournment

August: Mrs. Paula Scott

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, June 21, 2021

TIME AND PLACE: The meeting commenced at 7:01 p.m. Board Room, via Zoom

ATTENDANCE: Mrs. Paula Scott (Chair)
Mrs. Michelle Rusteika
Ms. Andrea Zerr
Mr. Cal Fendelet
Mrs. Laurie Makichuk
Mrs. Kate Carnell
Mr. Winson Avara

Mr. Nigel McCarthy, Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Ms. Glenda Kary, Deputy Director of Education
Mr. Kevin Kusch, Deputy Director of Learning

All Board Trustees and Senior Management participate via zoom.

Prayer led by Mrs. Kate Carnell

21/06/21-01 Mrs. Kate Carnell moved that the Board of Education adopt
Agenda the agenda, as amended.

CARRIED

21/06/21-02 Mr. Winson Avara moved that the Board of Education
May 26, 2021 adopt the May 26, 2021 Board Meeting minutes, as
Minutes presented.

CARRIED

21/06/21-03 Ms. Andrea Zerr moved that the Board of Education approve the
Disposal of the disposal of Public Records, as presented.
Public Records

CARRIED

21/06/21-04 Mrs. Laurie Makichuk moved that the Board of Education
Seamless Levy approve the Seamless Levy Extension Agreement as drafted.
Extension
Agreement

CARRIED



21/06/21-05
HRHS
Construction
Update Design

Ms. Andrea Zerr moved that the Board of Education support the updated design for the extension to HRHS as detailed in the drawings from Wallace Klypak Architecture on June 17, 2021.

CARRIED

21/06/21-06
HRHS
Construction
Cost Report

Mr. Cal Fendelet moved that the Board of Education support owner adopted costs highlighted in the cost report from Colliers International. These proposed owner costs include glass guardrail \$12,000, Barn Doors assembly for the Art room \$11,000 and Clerstory addition for up to \$60,000. These costs to be funded from HRHS Capital Reserve.

CARRIED

21/06/21-07
HRHS
Construction
Colliers
International
Recommendation

Mr. Winson Avara moved that the Board of Education support the recommendation from Colliers International to pursue Scenario 3 – Continue with Construction Management with a delayed Mobilization as detailed in the Materials Delay reponse letter of June 16, 2021.

CARRIED

21/06/21-08
3rd Quarter Interim
Financial Report

Mrs. Kate Carnell moved that the Board of Education adopt the 3rd Quarter Interim Financial Report, as presented.

CARRIED

21/06/21-09
Budget 2021-2022

Mrs. Michelle Rusteika moved that the Board of Education approve the 2021-2022 Budget, pending any significant changes made by the Saskatchewan Ministry of Education.

CARRIED

21/06/21-10
Auditor Terms of
Engagement

Mrs. Laurie Makichuk moved that the Board of Education approve the Auditor's "Audit Service Plan", as presented.

CARRIED

21/06/21-11
Mother Teresa
ECEC Boiler
Award

Mrs. Laurie Makichuk moved that the Board of Education award the Mother Teresa Boiler Replacement tender to Total Plumbing and Heating Ltd in the amount of up to \$240,500.

CARRIED

21/06/21-12
Student
Scholarship

Mr. Winson Avara moved that the Board of Education award a scholarship of \$500 to be given to a student upon graduation for exemplary service.

CARRIED

21/06/21-13
Closed Session

Mrs. Laurie Makichuk moved that the Board meeting move into a closed session at 8:04 p.m.

CARRIED

21/06/21-14
Reconvene

Mrs. Kate Carnell moved that the Board meeting move out of closed session at 8:33 p.m.

CARRIED

Closing prayer led by Mrs. Kate Carnell.

21/06/21-15
Adjournment

Mrs. Kate Carnell moved that the Board meeting adjourn at 8:37 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk
Chief Financial Officer

August 25, 2021

Date