

	Lloydminster Catholic School Division – Administrative Procedures	
	AP 219 – Course Challenge	
Related LCSD AP's		
Form(s)		
References:	<i>The Education Act, 1995</i> sections 85, 87, 175, 231 Government of Saskatchewan Course Challenge Process: Policy and Procedures, 2022 section 1.4 Government of Saskatchewan, Student Data System Form 8	
Received by the Board: January, 2023		Update: January, 2023

Background

Some students are able to demonstrate a high level of achievement of the learning objectives of a particular course without spending the required hours enrolled in the course. Saskatchewan Ministry of Education allows students to challenge a maximum of two (2) provincially-developed courses at the 10 or 20 level for credit and to demonstrate the course requirements through a rigorous and comprehensive challenge process in order to move on to further learning.

Procedures

1. In keeping with provincial guidelines, the following restrictions apply:
 - 1.1 To challenge a course, the student must be enrolled in the Division.
 - 1.2 Students registered in home-based education with the Division may challenge a course only if they are using the twenty-four (24) credit option for graduation.
 - 1.3 Only provincially-developed courses at the 10 and 20 level may be challenged.
 - 1.4 Each student may challenge a maximum of two (2) courses.

2. General Requirements
 - 2.1 Students requesting to challenge a course shall be provided with a Government of Saskatchewan *Intent to Challenge Course Form* found at [Course Challenge Process: Policy and Procedures](#) and an outline of the course challenge process including course objectives, required evidence that demonstrates readiness to challenge, and assessment strategies to be administered in the course challenge process.
 - 2.2 The School Principal must complete and submit the [Course Challenge Process Form](#) , and [Government of Saskatchewan's Secondary Mark Correction Form 8](#) to the Director of Education for approval.
 - 2.3 A variety of assessment techniques that measure the level of student attainment of course objectives shall be included in the course challenge process.

- 2.4 Students shall attain a minimum of eighty percent (80%) through the course challenge process in order to be granted credit. The percentage mark attained will be recorded on the student's transcript.
- 2.5 Students who are not successful in the course challenge process shall not be allowed to challenge the same course a second time. In order to receive a credit for the course, these students will be required to register in and successfully complete the course.
- 2.6 The school shall administer the course challenge process within provincial policy, procedures and guidelines (as outlined in 2.1 and 2.2) and this procedure.