

Lloydminster Catholic School Division



CONSENT TO RELEASE/OBTAIN CONFIDENTIAL INFORMATION

Name of Student: _____
 School: _____
 Address: _____
 Email Address: _____

Date: _____
 Grade: _____
 Birthdate: _____
 Phone Number: _____

Consent to Obtain Information:		Consent to Release Information:	
I give consent to Lloydminster Catholic School Division to obtain relevant information or documents from those listed below to assist in educational programming:		I give consent to Lloydminster Catholic School Division to release relevant information or documents to those listed below to assist in educational programming:	
	Verbal		Verbal
	Written		Written

INFORMATION

Name/Agency/Organization: _____

Contact Person: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone Number: _____ Fax Number: _____

LCSD personnel have discussed with me (please initial):

- What information will be exchanged
- Why the specific information is being exchanged
- How the sharing of this information will benefit my child's education
- That the information exchanged will be kept confidential and only shared with relevant educational team members to support my child's educational programming and school behaviour

Parent/Legal Guardian Name: _____

Parent/Legal Guardian Signature: _____

Date Signed: _____

Consent to exchange the information described above is valid for the current school year. The original consent form will be retained in the student's cumulative folder. Parents/guardians who wish to rescind their consent for the exchange of information may do so in writing.



CONSENT TO RELEASE/OBTAIN
CONFIDENTIAL INFORMATION FORM

Parent/Legal Guardian:

Our Student Services Department member(s) wish to release/obtain information to/from an outside agency/agencies. This would assist with the educational programming and/or supports of your child.

The Local Authority Freedom of Information and Protection of Privacy Act (LA FOIP) states that personal information about students cannot be released without proper consent.

- For students under the age of 16 years, we require consent of the parent/legal guardian.
- For students who are 16 or 17 years of age, we require the consent of **both** the student and parent/legal guardian.
- For students 18 years of age and older, we require the consent of the student.

Please complete the attached form, sign it and return it to the school.

Thank you