



## Information Package

### Admission

Junior Kindergarten is open to all children who will attend one of Lloydminster Catholic School Division Kindergarten programs when the child turns 5 years old. Spaces will be allocated to students on the Pre-Kindergarten waitlist first and then applications in the order they are received.

Children will be considered for admission:

1. Must be 4 years old by December 31.
2. Must be toilet trained.
3. Must reside within the Lloydminster Catholic School Division zone and with the intent to register in one of our Kindergarten Programs.

We are located within Father Gorman, St. Joseph, St Mary's, and Ecole St. Thomas Elementary Schools in the assigned Kindergarten rooms to provide comfort and familiarity for the Junior Kindergarten to become Kindergarten students.

### Registration and Payments 2025-2026

Junior Kindergarten operates as a self-supporting educational program. Therefore at the time of registration, a **non-refundable registration fee of \$50.00 is required**. This fee will guarantee your child's spot; if you choose not to attend our program, you will forfeit the entire \$50.00. Registration fees are to be paid on School Cash online <https://lcsd.schoolcashionline.com/Fee/Index>. Once non-refundable registration fee is paid, notify the school of the program you are attending for directions when full or partial payment options open. Tuition fees are determined by per pupil cost, \$17.50 per scheduled class.

The \$1,050 programming cost can be paid 1 of 3 ways:

- a. Full payment - \$1,050 due by September 1, 2025 (LCSD School Cash)
- b. Partial payment - 2 payments of \$525 due September 1, 2025 & January 1, 2026 (LCSD School Cash)  
<https://lcsd.schoolcashionline.com/Fee/Index>
- c. Monthly payments - 10 monthly payments of \$105, due the 1st day of each month from September to June (10 post-dated cheques to be submitted to the school by September 1, 2025).

**All fees are due prior to /or by the date listed above.** Payments are accepted through SchoolCash. A \$25.00 fee is charged on all NSF cheques.

We require a *minimum of 10 registrations* for each Junior Kindergarten Program. If the minimum is not reached, your registration will be considered at one of the other programs or funds will be returned to you.

### **Programming**

Children learn about the world around them through a variety of experiences. At Junior Kindergarten, children learn through targeted play centers aimed at developing social, emotional and cognitive skills. Programming will be planned and delivered by trained staff who will interact with your child and observe their progress. While discussions are always welcome, a formal report card will not be issued nor will formal parent/staff interview days be held.

All Junior Kindergarten programs will have an opportunity to experience the French language by making a “buddy” visit to Ecole St Thomas (scheduled by the Junior Kindergarten staff). Students in Junior Kindergarten at Ecole St Thomas will receive all instruction in English as the focus is on early experiential learning, but will hear the French language in the hallways every day.

The program will follow the yearly instruction days. The 2025-2026 instructional days are as follows:

**Please note:** Junior Kindergarten will follow the Lloydminster Catholic School Division calendar. The afternoon classes will not be impacted by early dismissals. (The Wednesday schedule stays at 12:45-3:15.)

### **Holidays include:**

Remembrance Day/ Mid Term Break	Christmas Vacation	Exemplary Service
Easter Vacation	Spring/February Break	Teachers Convention

### **Drop-Off and Pick Up**

Junior Kindergarten students do not qualify for the school division bussing program; therefore, parents are responsible for dropping their child off and picking them up on class days.

### **Drop-Off**

Please do not arrive **more than 5 minutes** before class time (9:00 am, 12:15 pm, or 12:45 pm) and do not leave your child unattended, there will be no adult supervision available.

### **Pick-up**

Your child is only allowed to leave with a parent or adult designated by the parent. If someone else (other than a parent or designate) is to pick up the child a written note or phone call to the school office is required. Please be prompt at pick-up time no later than 5 minutes after class time; there is a late pickup fee of \$1.00 per minute. If there is a recurring problem with late pickups, the student may be withdrawn from the program.

- At Father Gorman School, you may park along 47 Avenue after the morning buses for drop off and pick up. If required, you may drive into the South parking lot for drop offs.
- At St. Joseph School, you may park along 27 Street after the morning buses for drop off and pick up. If required, you may drive into the East parking lot for drop offs.
- At Ecole St Thomas, you may park in the staff parking lot and enter through the East doors for drop

off and pick up.

- At St Mary's School, you may use the East Parking lot.

### **Typical Daily Schedule**

<b>9:00 am/12:15 pm/12:45 pm</b>	<b>Welcome / Prayer / Attendance / Song</b>
<b>9:15 am/12:30 pm/1:00 pm</b>	<b>Center Time</b> (puzzles, lacing, playdough, building blocks)
<b>10:15 am/1:30 pm/2:00 pm</b>	<b>Clean Up</b>
<b>10:20 am/1:35 pm/2:05pm</b>	<b>Gym Time</b>
<b>10:40 am/2:00 pm/2:30 pm</b>	<b>Story Time</b>
<b>10:45 am/2:05 pm/2:35 pm</b>	<b>Snack Time &amp; Independent Book Time</b>
<b>11:00 am/2:15 pm/2:45 pm</b>	<b>Craft and / or Activity</b>
<b>11:15 am/2:30 pm/3:00 pm</b>	<b>Circle Time</b>
<b>11:30 am/2:45 pm/3:15 pm</b>	<b>Good Bye / Home Time</b>

### **Outside Activities**

Weather permitting, staff and students may go outside during the class; this gives the students time to run, jump, hop, and "feel the weather." Please ensure that your child has appropriate outerwear, shoes, sunscreen, etc. to protect themselves from the elements.

### **Clothing**

Please send your child to Junior Kindergarten in durable, washable play clothes; aprons are provided for painting and water play. Children are required by health and safety regulations to wear clean shoes or non-slip slippers indoors. Please bring a pair of non-marking footwear to leave at the school; also include a change of clothes in your child's backpack.

Please ensure all clothing and shoes are labeled with your child's name.

### **Nutritious Snacks**

Good health and nutrition are part of preschool program success, helping students to focus on learning. Each child will bring their own snack and drink, please label their lunch kit. Parents are asked to ONLY provide nutritious snacks and drinks that follow Canada Food Guide. A snack should include two food groups.

Examples of healthy snacks for your child:

- Ham Sandwich on Whole Wheat Bread
- Milk & Apple
- Strawberries & Yogurt
- Hard boiled Egg & Milk

We strive to be “NUT FREE” - Peanut butter and nuts of any kind are to be excluded from all snacks.

*If your child has any special dietary needs or restrictions, please make the staff aware.*

### **Parent Helpers**

Parent helpers schedule is made based on parents interest in volunteering. This is a time of fun and adventure for your child, and they will appreciate your time in class. Parents interested in volunteering will be given a copy of the parent helper schedule and this will include a list of phone numbers for your convenience.

### **Absences**

Parents are required to notify the school office prior to class time of any absences. No refunds will be given for missed classes.

### **Withdrawal**

Our tuition fees are based on capacity enrollment; one month’s written notice is required for withdrawal from the program. Full fees apply for the one-month withdrawal period.

### **Illness**

Any child with a communicable disease or condition should not attend class. These include: pink eye, stomach flu, strep throat, impetigo, measles, lice and chicken pox. Also, children with a fever or other serious illness should not attend class. Please consult your doctor or the public health nurse office and follow their guidance regarding returning to school.

Should a child become ill during class, everything will be done to make him/her comfortable. Parents or emergency contacts will be notified so that the child may be picked up as soon as possible.

We will not administer medications to students. It is recognized, however, that your child may require emergency medications (eg. for severe allergies). Please make us aware of this, complete the required documentation (please consult our staff about these documents), provide us with the medication in its original container and instructions for its use.

**For additional information or details** on Junior Kindergarten please contact:

Father Gorman Community School 306 825 4600

St. Joseph School 780 875 2442

Ecole St Thomas 780 875 5366

St Mary’s School 780 808 8600