

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. October 26, 2022

Prayer: Mr. Winson Avara

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

- 1) Call to Order
 - ** Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - a) September 28, 2022, Board Meeting Minutes

Board Discussion / Directions:

- 4) Board / Director Relations
 - a) Business Arising from the Minutes
- 5) Accountability to Community
 - a) *Kary Communications*
 - b) *SSBA Board Chairs Council Meeting*
- 6) Accountability to Provincial Government
 - a) Year End Reserves Allocations
 - b) DRAFT PEP Feedback of Template and List of Organizations
 - c) Contingency Allocation for Alberta Grant

Administrative Items:

- 7) Personnel Management
 - a) Personnel Report
- 8) Organizational Management
 - a) Administrative Procedures
- 9) Information Items

10) Correspondence

a) Updated 3 D images for interior of Library Development

11) Identification of Emergent Items:

12) Closing Prayer

13) Adjournment

November Prayer: Mrs. Laurie Makichuk

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, October 26, 2022

TIME AND PLACE: The meeting commenced at 7:01 p.m., Board Room

ATTENDANCE: Mrs. Michelle Rusteika (Chair)
Mrs. Paula Scott
Ms. Andrea Zerr
Mr. Cal Fendelet
Mrs. Kate Carnell
Mrs. Laurie Makichuk
Mr. Winson Avara

Mr. Nigel McCarthy, Director of Education
Ms. Glenda Kary, Deputy Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Mr. Vince Orioux, Superintendent of Learning

ABSENT:

Prayer led by Mr. Winson Avara.

22/10/26-01 Mrs. Laurie Makichuk moved that the Board of Education adopt
Agenda the agenda, as presented.

CARRIED

22/10/26-02 Mrs. Laurie Makichuk moved that the Board meeting move to a
Closed Session closed session at 7:02 p.m.

CARRIED

22/10/26-03 Mrs. Paula Scott moved that the Board meeting move out
Reconvene of closed session at 8:07 p.m.

CARRIED

22/10/26-04 Mrs. Kate Carnell moved that the Board of Education
September 28, 2022 adopt September 28, 2022 Board Meeting minutes, as presented.
Minutes

CARRIED



22/10/26-05
Capital
Maintenance &
Renewal Reserve

Mrs. Laurie Makichuk moved that the Board of Education approve the balance of \$76,944 Capital Maintenance and Renewal reserve from the Government of Alberta.

CARRIED

22/10/26-06
School Generated
Funds

Mr. Cal Fendelet moved that the Board of Education approve to increase School Generated Funds by \$42,889.

CARRIED

22/10/26-07
School Community
Council Reserve

Ms. Andrea Zerr moved that the Board of Education approve to increase the School Community Council reserve by \$24,703.

CARRIED

22/10/26-08
Tangible Capital
Asset Expenditures

Mrs. Paula Scott moved that the Board of Education approve to reduce the Designated for Tangible Capital Asset Expenditures by \$894,431.

CARRIED

22/10/26-09
PMR

Mrs. Kate Carnell moved that the Board of Education approve the balance of PMR maintenance project allocations of \$243,259.

CARRIED

22/10/26-10
Education
Emergency
Pandemic Support
Program

Mr. Winson Avara moved that the Board of Education approve the \$127,427 reduction of Education Emergency Pandemic Support program allocation.

CARRIED

22/10/26-11
Catholic
Distinctiveness
Fund

Mr. Winson Avara moved that the Board of Education reduce Catholic Distinctiveness Fund by \$150,000.

CARRIED

22/10/26-12
Salary Contingency
Reserve

Mrs. Kate Carnell moved that the Board of Education reduce Salary Contingency reserve by \$400,000.

CARRIED



**22/10/26-13
Administrative
Building Reserve**

Mrs. Paula Scott moved that the Board of Education reduce Administrative Building reserve by \$302,658.

CARRIED

**22/10/26-14
Future Elementary
Reserve**

Ms. Andrea Zerr moved that the Board of Education approve to reduce Future Elementary Reserve by \$500,000.

CARRIED

**22/10/26-15
Facility Renewal**

Mr. Cal Fendelet moved that the Board of Education approve to setup a \$500,000 reserve for Facility Renewal.

CARRIED

**22/10/26-16
Grounds/Parking
Lot**

Mrs. Laurie Makichuk moved that the Board of Education approve to increase Grounds/Parking Lot by \$91,906.

CARRIED

**22/10/26-17
Mechanical
Replacement
Reserve**

Mrs. Laurie Makichuk moved that the Board of Education approve to reduce Mechanical Replacement reserve by \$533,000.

CARRIED

**22/10/26-18
Playground and
Faith Centre
Renewal**

Mr. Cal Fendelet moved that the Board of Education approve to setup a \$200,000 reserve for Playground and Faith Centre Renewal.

CARRIED

**22/10/26-19
Synergy Vault
Reserve**

Ms. Andrea Zerr moved that the Board of Education approve to increase the Synergy Vault reserve for consistency by \$10,000.

CARRIED

**22/10/26-20
Information
Technology
Resources
Contingency**

Mrs. Paula Scott moved that the Board of Education approve to increase the Information Technology Resources Contingency reserve by \$7,050.

CARRIED



**22/10/26-21
Technology
Replacement
Reserve**

Mrs. Kate Carnell moved that the Board of Education approve to increase the Technology Replacement reserve by \$300,000.

CARRIED

**22/10/26-22
Bus Fleet
Expansion Reserve**

Mr. Winson Avara moved that the Board of Education approve to increase the Bus Fleet Expansion reserve by \$400,000.

CARRIED

**22/10/26-23
Other Vehicle
Reserve**

Mr. Winson Avara moved that the Board of Education approve to increase the Other Vehicle reserve by \$100,000.

CARRIED

**22/10/26-24
PEP Feedback
of Template
and List of
Organizations**

Mrs. Kate Carnell moved that the Board of Education approve the submission of the PEP Feedback Template and List of Organizations to the Ministry of Education.

CARRIED

**22/10/26-25
Materials Cost
Inflation**

Mrs. Paula Scott moved that the Board of Education allocates \$200,000 of Materials Cost Inflation to the Alberta Portion of Contingency funds.

CARRIED

**22/10/26-26
Boiler**

Ms. Andrea Zerr moved that the Board of Education allocates outstanding costs from Boiler in the amount of \$68,500 to Alberta Portion of Contingency funds.

CARRIED

**22/10/26/27
Change Order 18
PAA Panel**

Mr. Winson Avara moved that the Board of Education approve to allocate Change Order 18 PAA Panel Modifications in the amount of \$24,096.46 to Alberta Portion of Contingency funds.

CARRIED

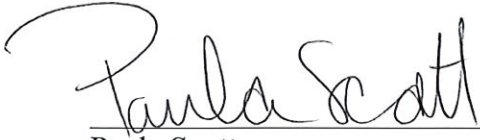
Mr. Winson Avara led the closing prayer.

**22/10/26-28
Adjournment**

Mr. Winson Avara moved that the Board meeting adjourn at 8:50 p.m.

CARRIED





Paula Scott
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA
Chief Financial Officer

November 23, 2022

Date