

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. June 22, 2016

Prayer: Mr. Calvin Fendelet

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

1) Call to Order

**** Review of Board Meeting Norms**

2) Adoption of Agenda

3) Adoption of Minutes

a) May 25, 2016 Board Meeting Minutes

Board Discussion / Directions:

4) Faith Leadership

- a) CCSTA Review: Update
- b) Social Committee: Update

5) Fiscal Accountability

- a) Major Capital Reserve: Approval
- b) Unrestricted Reserve Allocation: Approval
- c) 2016-2017 Budget: Approval
- d) 3rd Quarterly Financial Report: Approval
- e) Bus Purchase: Approval
- f) Auditor Terms of Engagement: Approval
- g) Capital Plan: Approval

6) Accountability to Provincial Government

- a) Little Pine Band/School Division Agreement: Approval
- b) Little Pine Service Agreement: Approval
- c) Teacher Time Options

7) Accountability to Community

- a) International Travel - Holy Rosary High School 2017 Proposal: Approval
- b) Media / Communications: Report
- c) Facility Naming: Process

Administrative Items:

- 8) Educational Leadership
 - a) 2015-2016 Strategic Plan: Report
 - b) School Community Council: Yearend Report
 - c) HRHS Student Career Counseling / Transition: Report

- 9) Organizational Management
 - a) 2016 Staffing Allocation/Distribution Report
 - b) Community Partnerships: Update
 - i) Lloydminster Minor Football Association (2013-2023)
 - ii) Doodlebugs Play School (Annual)
 - iii) The Hair Studio (Annual)
 - iv) Lakeland College (On-going)
 - v) Footprints Family Centre (August 2016)
 - vi) Catholic Social Services (July 2018)

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- 10) Personnel Management
 - a) Personnel Report

11) Information Items

12) Correspondence

- a. Government of Saskatchewan: 2016 Confirmed Education Property Tax Mill Rates

13) Identification of Emergent Items:

14) Closing Prayer

15) Adjournment

August Prayer: Mr. Chris Carnell

LLOYDMINSTER R.C.S.S.D. #89
BOARD OF EDUCATION MINUTES

To

June 22, 2016

TIME AND PLACE: The meeting commenced at 7:30 p.m. in the Board Room.

ATTENDANCE: Mrs. Paula Scott (chaired)
Mrs. Michelle Rusteika
Mr. Chris Carnell
Mrs. Jill Wytrykusz
Mrs. Laurie Makichuk
Mr. Calvin Fendelet
Mrs. Erin MacDuff

Mr. Doug Robertson (Director of Education)
Mrs. Melanie Stelmaschuk (Superintendent of Administration)
Mr. Kevin Kusch (Superintendent of Learning)
Ms. Glenda Kary (Assistant Superintendent of Learning)

ABSENT: Mr. Aubrey Patterson (Deputy Director of Education)

ADDITION:

5(a) Major Capital Reserve: Approval
5(b) Unrestricted Reserve Allocation: Approval
5(e) Bus Purchase: Approval
6(c) Teacher Time Options
7(c) Facility Naming: Process
Moving Personal Management into camera

16/06/22-01 Mrs. Jill Wytrykusz moved that the Board of Education approve the
Agenda agenda, as amended.

CARRIED

16/06/22-02 Mrs. Laurie Makichuk moved that the Board of Education adopt
May 25, 2016 the May 25, 2016 Board meeting minutes, as amended to show "Carried"
Minutes on motion #5.

CARRIED



**16/06/22-03
Major Capital
Reserve**

Mr. Chris Carnell moved that the Board of Education transfer \$2,000,000 from major capital reserve into unrestricted surplus for the field house development.

CARRIED

**16/06/22-04
Unrestricted
Reserve
Allocation**

Mr. Calvin Fendelet moved that the Board of Education move \$3,000,000 from unrestricted surplus into the following restricted reserves:
\$2,000,000 Holy Rosary High School Expansion/ New Elementary
\$250,000 Grounds/Parking Lots
\$500,000 HRHS Parking Lot Expansion
\$250,000 Bus Fleet Expansion (2 busses)

CARRIED

**16/06/22-05
Budget
2016-2017**

Mr. Calvin Fendelet moved that the Board of Education approve the 2016-2017 Budget, as presented.

CARRIED

**16/06/22-06
3rd Quarter
Financial Report**

Mrs. Jill Wytrykusz moved that the Board of Education adopts the 3rd Quarter Interim Financial report, as presented.

CARRIED

**16/06/22-07
Bus Purchase**

Mr. Chris Carnell moved that the Board of Education approve the purchase of a bus(s) to a maximum allocation of \$150,000.

CARRIED

**16/06/22-08
Auditor Terms of
Engagement**

Mrs. Erin MacDuff moved that the Board of Education approve the Auditor's "Audit Service Plan", as presented.

CARRIED

**16/06/22-09
Capital Plan**

Mrs. Michelle Rusteika moved that the Board of Education direct administration to complete a land transfer agreement with the City of Lloydminster.

CARRIED

**16/06/22-10
Little Pine Band
Agreement:
Revised**

Mrs. Jill Wytrykusz moved that the Board of Education approve the revised Joint School Board Agreement between Little Pine Band, Lloydminster Catholic School Division and Lloydminster Public School Division, as presented.

CARRIED



**16/06/22-11
Little Pine Service
Agreement**

Mrs. Erin MacDuff moved that the Board of Education approve the Service Agreement for School Board Agreement between Little Pine Band, Lloydminster Catholic School Division, Lloydminster Public School Division and the City of Lloydminster, as presented.

CARRIED

**16/06/22- 12
HRHS
International
Travel 2017 Proposal**

Mr. Chris Carnell moved that the Board of Education approve HRHS April 2017 International Travel Proposal, as presented.

CARRIED

**16/06/22-13
Facility Naming:
Process**

Mrs. Michelle Rusteika moved that the Board of Education approve "Rod Kirby Field" as the field name at St. Mary's Elementary School.

CARRIED

**16/06/22-14
LMFA Score Clock**

Mrs. Jill Wytrykusz moved that the Board of Education allow administration to work with LMFA to approve the installation of a permanent score clock at the "Rod Kirby Field".

CARRIED

**16/06/22-15
Closed Session**

Mrs. Jill Wytrykusz moved that the meeting move to a closed session.

CARRIED

There was a 4 minute recess.

**16/06/22-16
Reconvene**

Mrs. Erin MacDuff moved that the regular meeting reconvene.

CARRIED

**16/06/22-17
Financial Institution
Agreement**


Mrs. Laurie Makichuk moved that the Board of Education approves administration's work to enter into a long-term agreement with Synergy Credit Union.

CARRIED

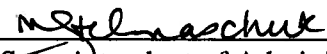
**16/06/22-18
Adjournment**

Mr. Chris Carnell moved that the Board meeting adjourn at 9:59 p.m.

CARRIED



Chairperson of the Board



Superintendent of Administration

August 24, 2016
Date