

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

11:45 a.m. June 21, 2017
Board Room

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

Meeting Prayer: 11:45 a.m. – Mrs. Erin MacDuff

Board of Education:

- 1) Call to Order
 - ** Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - a) May 10, 2017 Board Meeting Minutes
 - b) June 12, 2017 Special Board Meeting Minutes

Board Discussion / Directions:

- 4) Accountability to Provincial Government
 - a) 2019-2021 PMR Approval
 - b) Ratification: St. Joseph Relocatables
 - c) *Charter Amendment*
- 5) Accountability to Community
 - a) AGM Review Meeting Form / Structure
 - b) SCSBA Budget Proposal
 - c) SSBA 2018 Budget Overview
 - d) Board Meeting Dates: Approval
 - e) International Travel
 - i) Holy Rosary High School 2018 Proposal
 - f) St. Anthony's Transportation Request
 - g) SCSBA Theodore Case Communique
- 6) Fiscal Accountability
 - a) Budget 2017-2018: Approval
 - b) Auditor Terms of Engagement: Approval
 - c) 3rd Quarter Interim Financial Report

- 7) Policy
 - a) Policy #2: LCSD website Slogan
- 8) Board / Public Relations
 - a) Acting Director of Education Contract: Ratification

Administrative Items:

- 9) Organizational Management
 - a) AP451 Summary
 - b) *40th Anniversary for Father Gorman*
- < > 10) Personnel Management
 - a) Personnel Report
- 11) Information Items
- 12) Correspondence
- 13) Identification of Emergent Items:
- 14) Closing Prayer
- 15) Adjournment

August Prayer: Mrs. Paula Scott

LLOYDMINSTER R.C.S.S.D. #89
BOARD OF EDUCATION MINUTES

To

June 21, 2017

TIME AND PLACE: The meeting commenced at 11:47 a.m. in the Board Room.

ATTENDANCE: Mrs. Paula Scott (chair)
Mrs. Michelle Rusteika
Mrs. Laurie Makichuk (arrived at 12:09)
Mrs. Erin MacDuff
Mrs. Jill Wytrykusz
Mr. Calvin Fendelet

Mr. Doug Robertson, Director of Education Designate
Ms. Glenda Kary, Deputy Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Mr. Kevin Kusch, Deputy Director of Learning

ABSENT: Mr. Chris Carnell
Mr. Aubrey Patterson, Director of Education

Prayer led by Mrs. Erin MacDuff

17/06/21-01 Mrs. Jill Wytrykusz moved that the Board of Education approve the
Agenda agenda, as presented.

CARRIED

17/06/21-02 Mr. Calvin Fendelet moved that the Board of Education approve
May 10, 2017 the May 10, 2017 Board meeting minutes, as presented.
Minutes

CARRIED

17/06/21-03 Mr. Calvin Fendelet moved that the Board of Education approve
June 12, 2017 the June 12, 2017 Special Board meeting minutes, as presented.
Minutes

CARRIED

17/06/21-04 Mrs. Jill Wytrykusz moved that the Board of Education approve
2019-2021 the 2019-2021 PMR list for submission to the Ministry.
PMR Approval

CARRIED



**17/06/21-05
Ratification:
St. Joseph
Relocatables**

Mrs. Michelle Rusteika moved that the Board of Education award the supply of 2 new relocatables to 3Twenty Modular at the purchase price of \$326,940 plus taxes.

CARRIED

**17/06/21-06
AGM**

Mrs. Jill Wytrykusz moved that the Board of Education approve the Annual General Meeting of Electors to be held on July 4, 2017.

CARRIED

**17/06/21-07
Board Meeting
Date: Approval**

Mrs. Michelle Rusteika moved that the Board of Education approve the date and time changes for the upcoming Board and Committee of the Whole meetings.

CARRIED

**17/06/21-08
SCSBA
Theodore Case
Communique**

Mrs. Michelle Rusteika moved that the Board of Education approve the circulation and distribution of the SCSBA Theodore Case financial support letter to families, as amended.

CARRIED

**17/06/21-09
HRHS
International
Travel 2018 Proposal**

Mrs. Laurie Makichuk moved that the Board of Education accept HRHS April 2018 International Travel Proposal, as presented.

CARRIED

**17/06/21-10
St. Anthony's
capacity
Transportation
Request**

Mrs. Erin MacDuff moved that the Board of Education support the St. Anthony's Community Camp and will supply 2 of our largest school busses, at no fee other than the cost of fuel and permits for the period July 3, 2017 to July 14, 2017.

CARRIED

**17/06/21-11
Budget 2017-2018
Approval**

Mr. Calvin Fendelet moved that the Board of Education approve the 2017-2018 budget, pending minor changes made by the Saskatchewan Ministry of Education.

CARRIED

**17/06/21-12
Auditor Terms of
Engagement
Approval**

Mrs. Michelle Rusteika moved that the Board of Education approve the Auditor's "Audit Service Plan", as presented.

CARRIED



17/06/21-13 Mrs. Jill Wytrykusz moved that the Board of Education adopt the
3rd Quarter Interim Financial Report 3rd Quarter Interim Financial report, as presented.

CARRIED

17/06/21-14 Mrs. Laurie Makichuk moved that the Board of Education approve the
Acting Director of Of Education Acting Director of Education Contract.
Contract: Ratification

CARRIED

17/06/21-15 Mrs. Jill Wytrykusz moved that the meeting move to a closed
Closed Session session.

CARRIED


There was an 11 minute recess.

17/06/21-16 Mrs. Laurie Makichuk moved that the regular meeting reconvene.
Reconvene

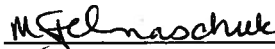
CARRIED

17/06/21-17 Mrs. Erin MacDuff moved that the Board meeting adjourn at
Adjournment 12:58 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA
Chief Financial Officer

August 30, 2017
Date