

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. October 23, 2019
Prayer: Mrs. Laurie Makichuk

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

Presentation: Armand Brockhoff, IT Manager

- 1) Call to Order
 - ** Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - a) September 25, 2019 Board Meeting Minutes

Board Discussion / Directions:

- 4) Accountability to Community
 - a) *Nigel's News*
 - b) Joint City School Meeting
 - c) *Synergy Credit Union Meeting*
 - d) Catholic Social Services Meeting
- 5) Accountability to Provincial Government
 - a) 2020-2021 Relocatable Program Application
 - b) SGI Audit
- 6) Board / Director Relations
 - a) Business Arising from the Minutes
 - b) *Director Contract*
- 7) Fiscal Accountability
 - a) Year End Reserve Allocations

Administrative Items:

- 8) Educational Leadership
 - a) *Education Week "Working & Learning Together" October 20-26, 2019*

9) Organizational Management
a) Division Office Closure

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10) Personnel Management
a) Personnel Report

11) Information Items
a) Coffee with a Cop and Smash Bros

12) Correspondence

13) Identification of Emergent Items:

14) Closing Prayer

15) Adjournment

November Prayer: Mrs. Paula Scott

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, October 23, 2019

TIME AND PLACE: The meeting commenced at 7:01 p.m. in the Board Room.

ATTENDANCE: Mrs. Paula Scott (Chair)
Mrs. Michelle Rusteika
Mrs. Jill Wytrykusz (arrived at 7:24 pm)
Mrs. Erin MacDuff
Mr. Calvin Fendelet
Mrs. Laurie Makichuk
Mr. Chris Carnell

Mr. Nigel McCarthy, Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Ms. Glenda Kary, Deputy Director of Education
Mr. Kevin Kusch, Deputy Director of Learning

ABSENT:

Prayer led by Mrs. Laurie Makichuk

Presentation: Armand Brockhoff, IT Manager

19/10/23-01 Mrs. Michelle Rusteika moved that the Board of Education adopt
Agenda the agenda, as presented.

CARRIED

19/10/23-02 Mrs. Laurie Makichuk moved that the Board of Education
September 25, 2019 adopt the September 25, 2019 Board Meeting minutes, as
Minutes presented.

CARRIED

19/10/23-03 Mrs. Jill Wytrykusz moved that the Board of Education approve
2020-2021 the 2020-2021 Relocatable Classroom Program Application.
Relocatable
Program Application

CARRIED

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**19/10/23-04
Administrative
Building Reserve**

Mrs. Jill Wytrykusz moved that the Board of Education allocate \$57,551 to the Administrative Building Reserve.

CARRIED

**19/10/23-05
Other Vehicle
Reserve**

Mr. Chris Carnell moved that the Board of Education allocate \$2,215 to the Other Vehicle Reserve.

CARRIED

**19/10/23-06
Bus Fleet
Expansion Reserve**

Mrs. Laurie Makichuk moved that the Board of Education allocate \$210,000 to Bus Fleet Expansion reserve.

CARRIED

**19/10/23-07
IT Resource
Contingency**

Mrs. Michelle Rusteika moved that the Board of Education allocate \$4,293 to the information Technology Resource Contingency.

CARRIED

**19/10/23-08
Salary Contingency**

Mrs. Erin MacDuff moved that the Board of Education allocate \$400,000 to Salary Contingency.

CARRIED

**19/10/23-09
School
Generated Funds**

Mr. Calvin Fendelet moved that the Board of Education allocate \$52,330 to School Generated Funds Reserve.

CARRIED

**19/10/23-10
School Community
Council Reserve**

Mrs. Jill Wytrykusz moved that the Board of Education reduce the School Community Council reserve by (\$19,482).

CARRIED

**19/10/23-11
Christmas Office
Closure**

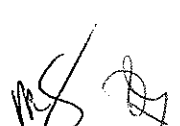
Mr. Chris Carnell moved that the Board of Education approve the Christmas Office Closure December 23rd, 24th and 27th, 2019 for Central Office Staff.

CARRIED

**19/10/23-12
Closed Session**

Mrs. Erin MacDuff moved that the Board meeting move into a closed session at 8:22 p.m.

CARRIED



19/10/23-13
Reconvene

Mrs. Erin MacDuff moved that the Board meeting move out of closed session at 9:31 p.m.

CARRIED

Closing prayer led by Mrs. Laurie Makichuk

19/10/23-14
Adjournment

Mr. Chris Carnell moved that the Board meeting adjourn at 9:32 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA
Chief Financial Officer

November 27, 2019

Date