

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

Tech Warehouse

7:00 p.m. October 28, 2020

Prayer: Mrs. Michelle Rusteika

Prayer Labyrinth

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

Round Table Introductions

1) Call to Order

** Review of Board Meeting Norms

2) Adoption of Agenda

3) Adoption of Minutes

a) September 30, 2020 Board Meeting Minutes

Board Discussion / Directions:

4) Board / Director Relations

a) Business Arising from the Minutes

5) Accountability to Community

a) *Nigel's News*

6) Accountability to Provincial Government

a) 2021-2022 Relocatable Classroom Program Application

b) Year End Reserves

7) Fiscal Accountability

a) Chromebook Purchase

8) Policy

a) LCSD Board Policy Handbook

Administrative Items:

- 9) Organizational Management
 - a) Division Office Closure
 - b) Administrative Procedures

< >

- 10) Personnel Management
 - a) Personnel Report
- 11) Accountability to Community
 - a) *Declaration of Office*

12) Information Items

13) Correspondence

14) Identification of Emergent Items:

15) Closing Prayer

16) Adjournment

November Prayer: Mr. Cal Fendelet

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, October 28, 2020

TIME AND PLACE: The meeting commenced at 7:03 p.m. in the Tech Warehouse

ATTENDANCE: Mrs. Paula Scott (Chair)
Mrs. Michelle Rusteika
Mrs. Jill Wytrykusz
Mrs. Erin MacDuff
Mr. Calvin Fendelet
Mr. Chris Carnell
Mrs. Laurie Makichuk

Mr. Nigel McCarthy, Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Ms. Glenda Kary, Deputy Director of Education
Mr. Kevin Kusch, Deputy Director of Learning

GUESTS: Mrs. Andrea Zerr, Acclaimed Trustee
Mrs. Kate Carnell, Acclaimed Trustee
Mr. Winson Avara, Acclaimed Trustee

Prayer led by Mrs. Michelle Rusteika

20/10/28-01 Mrs. Jill Wytrykusz moved that the Board of Education adopt
Agenda the agenda, as presented.

CARRIED

20/10/28-02 Mr. Chris Carnell moved that the Board of Education
September 30, 2020 adopt the September 30, 2020 Board Meeting minutes, as
Minutes presented.

CARRIED

20/10/28-03 Mrs. Erin MacDuff moved that the Board of Education approve the
2021-2022 2021-2022 Relocatable Classroom Program Application,
Relocatable as presented.
Classroom Program
Application

CARRIED



**20/10/28-04
Federal Agencies
Reserve**

Mrs. Jill Wytrykusz moved that the Board of Education approve to reduce Federal Agencies Policy Reserve by (\$5,532).

CARRIED

**20/10/28-05
Administrative
Building Reserve**

Mrs. Erin MacDuff moved that the Board of Education approve to increase the Administrative Building reserve by \$57,551.

CARRIED

**20/10/28-06
Other Vehicle
Reserve**

Mr. Chris Carnell moved that the Board of Education approve to increase the Other Vehicle reserve by \$60,521.

CARRIED

**20/10/28-07
Synergy Vault
Reserve**

Mrs. Erin MacDuff moved that the Board of Education approve to setup a Synergy Vault reserve of \$40,000.

CARRIED

**20/10/28-08
Enrolment
Continuity Fund**

Mrs. Laurie Makichuk moved that the Board of Education approve to setup an Enrolment Continuity Fund of \$533,000.

CARRIED

**20/10/28-09
Educational
Programming
Reserve**

Mrs. Michelle Rusteika moved that the Board of Education approve to increase the Educational Programming Reserve by \$167,000.

CARRIED

**20/10/28-10
IT Resource
Contingency**

Mr. Cal Fendelet moved that the Board of Education approve to increase the IT Resource Contingency by \$7,185.

CARRIED

**20/10/28-11
School Generated
Funds**

Mr. Chris Carnell moved that the Board of Education approve to reduce School Generated Funds by (\$8,229).

CARRIED

**20/10/28-12
School Community
Council Reserve**

Mrs. Jill Wytrykusz moved that the Board of Education approve to increase the School Community Council reserve by \$6,464.

CARRIED

20/10/28-13
Chromebook
Purchase

Mrs. Erin MacDuff moved that the Board of Education approve Senior Management to purchase 250 Chromebooks.

CARRIED

20/10/28-14
LCSD Board
Policy Handbook

Mrs. Jill Wytrykusz moved that the Board of Education approve the revisions to the LCSD Board Policy Handbook, as presented.

CARRIED

20/10/28-15
Division Office
Closure

Mrs. Jill Wytrykusz moved that the Board of Education approve the Christmas Office closure for December 24 to December 31, 2020 for Central Office Staff.

CARRIED

20/10/28-16
Acclaimed
Trustees

Mr. Chris Carnell moved that the Board of Education invite Acclaimed Trustees to remain for closed session.

CARRIED

20/10/28-17
Closed Session

Mrs. Jill Wytrykusz moved that the Board meeting move into a closed session at 8:45 p.m.

CARRIED

20/10/28-18
Reconvene

Mrs. Laurie Makichuk moved that the Board meeting move out of closed session at 9:19 p.m.

CARRIED


Declaration of Office Signed

Closing prayer led by Mrs. Michelle Rusteika.

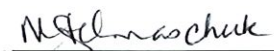
20/10/28-19
Adjournment

Mrs. Andrea Zerr moved that the Board meeting adjourn at 9:33 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk
Chief Financial Officer

November 25, 2020
Date