

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. June 26, 2023

Prayer: Mrs. Laurie Makichuk

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

Treaty Land Acknowledgement

- 1) Call to Order
 - ** Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - a) May 24, 2023 Board Meeting Minutes

Board Discussion / Directions:

- 4) Accountability to Community
 - a) *Kary Communications*
- 5) Board / Director Relations
 - a) *Business Arising from the Minutes*
- 6) Board Leadership Development and Capacity Building
 - a) Board Retreat 2023 – Strategic Statements for Review Feedback from Board
- 7) Fiscal Accountability
 - a) 3rd Quarter Interim Financial Report
 - b) Budget 2023-2024 Submission to Government of Saskatchewan
 - c) Approval for Auditor Terms of Engagement
 - d) Ratification: RFP Chromebooks

Administrative Items:

- 8) Educational Leadership
 - a) HRHS Career Centre Year End Report
 - b) HRHS International Band Travel Trip
 - c) HRHS International Travel Club Trip

 - 9) Organizational Management
 - a) Administrative Procedures
 - b) Ratification: Mother Teresa ECEC and Lloydminster Play and Learn Daycare Society

 - 10) Personnel Management
 - a) Personnel Report
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- 11) Information Items
 - 12) Correspondence
 - 13) Identification of Emergent Items
 - 14) Closing Prayer
 - 15) Adjournment

August: Ms. Andrea Zerr

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, June 26, 2023

TIME AND PLACE: The meeting commenced at 7:01 p.m. in Board Room.

ATTENDANCE: Mrs. Paula Scott (Chair)
Mrs. Michelle Rusteika
Ms. Andrea Zerr
Mr. Cal Fendelet
Mrs. Laurie Makichuk
Mrs. Kate Carnell

Mr. Nigel McCarthy, Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Ms. Glenda Kary, Deputy Director of Education
Mr. Vince Orioux, Superintendent of Learning

ABSENT: Mr. Winson Avara

Prayer led by Mrs. Laurie Makichuk.

23/06/26-01 Mrs. Kate Carnell moved that the Board of Education adopt
Agenda the agenda, as presented.

CARRIED

23/06/26-02 Ms. Andrea Zerr moved that the Board of Education approve the
May 24, 2023 May 24, 2023 Board Meeting minutes, as presented.
Minutes

CARRIED

23/06/26-03 Mrs. Laurie Makichuk moved that the Board of Education adopt
Board Retreat the priorities developed at the LCSD Board Retreat 2023.
2023 Strategic
Statements

CARRIED

23/06/26-04 Mrs. Michelle Rusteika moved that the Board of Education adopt
3rd Quarter the 3rd Quarter Interim Financial report, as presented.
Interim Financial
Report

CARRIED



**23/06/26-05
Budget 2023-2024
Submission to
Government of
Saskatchewan**

Ms. Andrea Zerr moved that the Board of Education approve the 2023-2024 Budget as presented, including minor changes made after Saskatchewan Ministry of Education's review and approval.

CARRIED

**23/06/26-06
Auditor Terms
of Engagement**

Mrs. Kate Carnell moved that the Board of Education approve the Auditor's "Audit Service Plan", as presented.

CARRIED

**23/06/26-07
Ratification
RFP Chromebooks**

Ms. Andrea Zerr moved that the Board of Education pass a resolution via electronic motion on June 15, 2023, to award the RFP tender LCSD2023-005 to PC Corp in the amount of \$105,400.00 plus GST.

CARRIED

**23/06/26-08
HRHS
International Band
Travel Trip**

Mrs. Michelle Rusteika moved that the Board of Education approve the HRHS International Band Travel trip to New York for May 2024, as presented.

CARRIED

**23/06/26-09
Ratification
Mother Teresa
ECEC and
Lloydminster
Play and Learn
Daycare Society
Partnership**

Mrs. Kate Carnell moved that the Board of Education pass a resolution via electronic motion on June 20, 2023 to approve the partnership with Lloydminster Play and Learn Daycare Society and Lloydminster Catholic School Division for expansion to include 2 classes and classroom at Mother Teresa ECEC for rent fee \$18,000.00 per year. Terms as detailed in the attached draft contract.

CARRIED

**23/06/26-10
Closed Session**

Mrs. Laurie Makichuk moved that the Board meeting move to a closed session at 7:55 p.m.

CARRIED

**23/06/26-11
Reconvene**

Mrs. Laurie Makichuk moved that the Board meeting move out of closed session at 8:19 p.m.

CARRIED

A handwritten signature in black ink, appearing to be the initials 'MS' followed by a stylized flourish.

Mrs. Laurie Makichuk led the closing prayer.

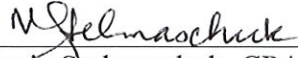
23/06/26-12
Adjournment

Mrs. Kate Carnell moved that the Board meeting adjourn at
8:21 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA
Chief Financial Officer

August 23, 2023

Date