

## Lloydminster Roman Catholic Separate School Division No.89



### Board of Education Meeting Agenda

7:00 p.m. June 24, 2024

Prayer: Mrs. Michelle Rusteika

*Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.*

7:30 pm - Presentation: Aaron Sikora, International Band Trip

#### **Treaty Land Acknowledgement**

1) Call to Order

\*\* Review of Board Meeting Norms

2) Adoption of Agenda

3) Adoption of Minutes

a) May 22, 2024 Board Meeting Minutes

#### ***Board Discussion / Directions:***

4) Board / Director Relations

a) *Business Arising from the Minutes*

5) Accountability to Community

a) *Kary Communications*

b) ACSTA AGM and Convention

6) Accountability to Provincial Government

a) 2026-2028 PMR Approval

b) *Deputy Minister Meeting*

c) Teacher Innovation and Support Fund

7) Fiscal Accountability

a) 3<sup>rd</sup> Quarter Interim Financial Report

b) Budget 2024-2025 Submission to Government of Saskatchewan

c) Approval for Auditor Terms of Engagement

d) RFP Chromebooks

e) RFP Laptops

*Administrative Items:*

- 8) Educational Leadership
  - a) HRHS Career Centre Year End Report
- 9) Organizational Management
  - a) Administrative Procedures
- 10) Personnel Management
  - a) Personnel Report
- 11) Information Items
- 12) Correspondence
  - a) Save the Date - ACSTA 2025 Symposium
- 13) Identification of Emergent Items
- 14) Closing Prayer
- 15) Adjournment

**August: Mrs. Laurie Makichuk**

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**LLOYDMINSTER R.C.S.S.D. #89**

**MINUTES OF THE REGULAR BOARD MEETING**

**Monday, June 24, 2024**

**TIME AND PLACE:** The meeting commenced at 7:00 p.m. in Board Room.

**ATTENDANCE:** Mrs. Paula Scott (Chair)  
Mrs. Michelle Rusteika  
Ms. Andrea Zerr (Virtual)  
Mr. Cal Fendelet (Virtual)  
Mrs. Laurie Makichuk  
Mrs. Kate Carnell (Virtual)  
Mr. Winson Avara

Mr. Nigel McCarthy, Director of Education  
Mrs. Melanie Stelmaschuk, Chief Financial Officer  
Ms. Glenda Kary, Deputy Director of Education  
Mr. Vince Orioux, Superintendent of Learning

**ABSENT:**

Prayer led by Mrs. Michelle Rusteika.

**24/06/24-01** Mrs. Laurie Makichuk moved that the Board of Education adopt  
**Agenda** the agenda, as presented.

**CARRIED**

**24/06/24-02** Mrs. Michelle Rusteika moved that the Board of Education approve the  
**May 22, 2024** May 22, 2024 Board Meeting minutes, as presented.  
**Minutes**

**CARRIED**

**24/06/24-03** Mr. Winson Avara moved that the Board of Education approve  
**2026-2028** the 2025/26, 2026/27 and 2027-28 PMR list for submission to  
**PMR Approval** the Ministry.

**CARRIED**

**24/06/24-04** Mrs. Laurie Makichuk moved that the Board of Education adopt  
**3<sup>rd</sup> Quarter** the 3<sup>rd</sup> Quarter Interim Financial report, as presented.  
**Interim Financial**  
**Report**

**CARRIED**

A handwritten signature in black ink, appearing to be 'MJ' followed by a stylized flourish.

**24/06/24-05  
Budget 2024-2025  
Submission to  
Government of  
Saskatchewan**

Mr. Winson Avara moved that the Board of Education approve the 2024-2025 Budget, pending any significant changes made by the Saskatchewan Ministry of Education.

**CARRIED**

**24/06/24-06  
Auditor Terms  
of Engagement**

Mrs. Michelle Rusteika moved that the Board of Education approve the Auditor's "Audit Service Plan", as presented.

**CARRIED**

**24/06/24-07  
RFP Chromebooks**

Mrs. Laurie Makichuk moved that the Board of Education award the RFP tender LCSD2024-005 to PC Corp in the amount of \$109,550 including the addition of the 3-year warranty option.

**CARRIED**

**24/06/24-08  
RFP Laptops**

Ms. Andrea Zerr moved that the Board of Education award the RFP tender LCSD2024-006 to Bralin Technology Solutions in the Amount of \$63,997.92.

**CARRIED**

**24/06/24-09  
Closed Session**

Mrs. Laurie Makichuk moved that the Board meeting move to a closed session at 7:34 p.m.

**CARRIED**

**24/06/24-10  
Reconvene**

Mr. Winson Avara moved that the Board meeting move out of closed session at 7:53 p.m.

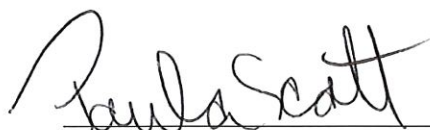
**CARRIED**

Mrs. Michelle Rusteika led the closing prayer.

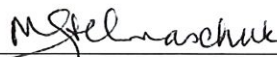
**24/06/24-11  
Adjournment**

Mr. Winson Avara moved that the Board meeting adjourn at 7:57 p.m.

**CARRIED**



Paula Scott  
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA  
Chief Financial Officer

August 21, 2024  
Date