

## Lloydminster Roman Catholic Separate School Division No.89



### Board of Education Meeting Agenda

7:00 p.m. October 23, 2024

Prayer: Mrs. Paula Scott

*Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.*

Presentation: Aaron Sikora, International Band

- 1) Call to Order
  - \*\* Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
  - a) September 25, 2024, Board Meeting Minutes

#### ***Board Discussion / Directions:***

- 4) Board / Director Relations
  - a) Business Arising from the Minutes
- 5) Accountability to Community
  - a) *Kary Communications*
  - b) Remembrance Day Ceremony: Board Representative
  - c) *SSBA Board Chairs Council Meeting*
  - d) *LCSD Christmas Theme*
- 6) Accountability to Provincial Government
  - a) Year End Reserve Allocations
  - b) 2024-25 Relocatable Classroom Program Applications
  - c) 2023-2024 Draft Annual Report
- 7) Policy
  - a) Policy 12 Role of the Director

*Administrative Items:*

8) Educational Leadership  
a) LCSD – Beyond the Basics

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9) Personnel Management  
a) Personnel Report

10) Information Items

11) Correspondence  
a) City of Lloydminster 2024 Civic Election Notice of Candidates  
b) Thank you for the Holy Rosary High School Tour

12) Identification of Emergent Items:

13) Closing Prayer

14) Adjournment

**November Prayer: Mrs. Michelle Rusteika**

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, October 23, 2024

**TIME AND PLACE:** The meeting commenced at 7:00 p.m. in the Board Room.

**ATTENDANCE:** Mrs. Paula Scott (Chair)  
Mrs. Michelle Rusteika  
Ms. Andrea Zerr  
Mr. Cal Fendelet  
Mrs. Laurie Makichuk  
Mrs. Kate Carnell (arrived at 8:32 pm)  
Mr. Winson Avara

Mr. Nigel McCarthy, Director of Education  
Mrs. Melanie Stelmaschuk, Chief Financial Officer  
Ms. Glenda Kary, Deputy Director of Education  
Mr. Vince Orioux, Superintendent of Learning

Prayer led by Mrs. Paula Scott.

Presentation: Holy Rosary High School International Band Trip by Mr. Aaron Sikora and students.

**24/10/23-01** Mrs. Michelle Rusteika moved that the Board of Education adopt  
**Agenda** the agenda, as presented.

**CARRIED**

**24/10/23-02** Ms. Andrea Zerr moved that the Board of Education approve the  
**September 25, 2024** September 25, 2024 Board Meeting minutes, as presented.  
**Minutes**

**CARRIED**

**24/10/23-03** Mr. Cal Fendelet moved that the Board of Education approve a net  
**Capital** reduction to Capital Maintenance and Renewal by (\$23,205).  
**Maintenance &**  
**Renewal Reserve**

**CARRIED**

**24/10/23-04** Mr. Winson Avara moved that the Board of Education approve a net  
**Province of** reduction to the Province of Alberta Grants reserve by (\$146,133).  
**Alberta Grants**  
**Reserve**

**CARRIED**



**24/10/23-05  
School Generated  
Funds**

Ms. Andrea Zerr moved that the Board of Education approve a net reduction to School Generated Funds by (\$16,050).

**CARRIED**

**24/10/23-06  
Mental Health  
Capacity Building  
Reserve**

Mrs. Michelle Rusteika moved that the Board of Education approve a net increase to Mental Health Capacity Building reserve by \$31,981.

**CARRIED**

**24/10/23-07  
School Community  
Council Reserve**

Mrs. Laurie Makichuk moved that the Board of Education approve a net increase to School Community Council reserve by \$96,997.

**CARRIED**

**24/10/23-08  
Tangible Capital  
Asset Expenditures**

Mr. Cal Fendelet moved that the Board of Education approve to reduce the Designated for Tangible Capital Asset Expenditures by (\$555,613).

**CARRIED**

**24/10/23-09  
PMR**

Mr. Winson Avara moved that the Board of Education approve a net reduction to the PMR maintenance project allocations by (\$234,304).

**CARRIED**

**24/10/23-10  
Teacher Innovation  
& Support Fund**

Ms. Andrea Zerr moved that the Board of Education approve a net increase to the Teacher Innovation and Support Fund by \$54,705.

**CARRIED**

**24/10/23-11  
Educational  
Programming  
Reserve**

Mrs. Michelle Rusteika moved that the Board of Education approve a reduction to Educational Programming reserve by (\$217,000).

**CARRIED**

**24/10/23-12  
Unexpended School  
Budgets**

Mrs. Laurie Makichuk moved that the Board of Education approve an increase to Unexpended School Budgets by \$4,400.

**CARRIED**

**24/10/23-13  
Community School  
Programming**

Mr. Cal Fendelet moved that the Board of Education approve a net increase to Community School Programming in the amount of \$21,138.

**CARRIED**



**24/10/23-14  
Track  
Development**

Mr. Winson Avara moved that the Board of Education approve a net increase to Track Development in the amount of \$168,321.

**CARRIED**

**24/10/23-15  
Information  
Technology  
Resource  
Contingency**

Ms. Andrea Zerr moved that the Board of Education approve a net reduction to the Information Technology Resource Contingency by (\$15,145).

**CARRIED**

**24/10/23-16  
Technology  
Replacement  
Reserve**

Mrs. Michelle Rusteika moved that the Board of Education approve a net reduction to the Technology Replacement reserve by (\$200,000).

**CARRIED**

**24/10/23-17  
Other Vehicle  
Reserve**

Mrs. Laurie Makichuk moved that the Board of Education approve a net reduction to the Other Vehicle reserve by (\$86,295).

**CARRIED**

**24/10/23-18  
2024-2025  
Relocatable  
Classroom Program  
Application**

Ms. Andrea Zerr moved that the Board of Education approve the 2024-2025 Relocatable Classroom Program Applications, as presented.

**CARRIED**

**24/10/23-19  
Policy 12  
Role of the Director**

Mrs. Michelle Rusteika moved that the Board of Education approve the revisions made to Policy 12 Role of the Director, as presented.

**CARRIED**

**24/10/23-20  
Closed Session**

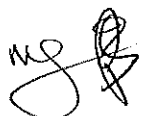
Mrs. Laurie Makichuk moved that the Board meeting move to a closed session at 8:11 p.m.

**CARRIED**

**24/10/23-21  
Reconvene**

Mrs. Laurie Makichuk moved that the Board meeting move out of closed session at 8:34 p.m.

**CARRIED**

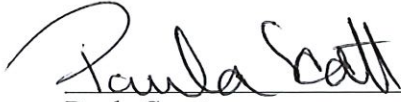


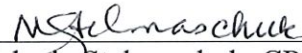
Mrs. Paula Scott led the closing prayer.

24/10/23-22  
Adjournment

Mrs. Andrea Zerr moved that the Board meeting adjourn at  
8:39 p.m.

**CARRIED**

  
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Paula Scott  
Chairperson of the Board

  
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Melanie Stelmaschuk, CPA, CA  
Chief Financial Officer

November 27, 2024  
Date