

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. January 29, 2025

Prayer: Mrs. Kate Carnell

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

Visit: Colleen Young, MLA

- 1) Call to Order
 - ** Review of Board Meeting Norms
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - a) December 11, 2024 Board Meeting Minutes

Board Discussion / Directions:

- 4) Board / Director Relations
 - a) *Business Arising from the Minutes*
- 5) Accountability to Community
 - a) *Kary's Communications*
 - b) Disposal of Public Records
 - c) 2025 Conferences
 - d) Excellence in Catholic Education Award
 - e) St. Joseph Playground
- 6) Accountability to Provincial Government
 - a) French Immersion Recommendation of Designation
 - b) 2025-2026 School Year Calendar
 - c) 2026-2027 Application for Minor Capital Renewal Program Funding
- 7) Fiscal Accountability
 - a) 1st Quarter Interim Financial Report
 - b) Request for Proposals of Audit Services

Administration:

8) Organizational Management
a) Administrative Procedures

9) Personnel Management
a) Personnel Report

10) Information Items

11) Correspondence
a) École St. Thomas Carnaval 2025

12) Identification of Emergent Items

13) Closing Prayer

14) Adjournment

February Prayer: Andrea Zerr

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LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, January 29, 2025

TIME AND PLACE: The meeting commenced at 7:01 p.m. in the Board Room.

ATTENDANCE: Mrs. Paula Scott (Chair)
Mrs. Michelle Rusteika
Ms. Andrea Zerr
Mr. Cal Fendelet
Ms. Carleen Weinkauff
Mrs. Laurie Makichuk
Mrs. Kate Carnell

Mr. Nigel McCarthy, Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Ms. Glenda Kary, Deputy Director of Education
Mr. Vince Orioux, Superintendent of Learning

Prayer led by Mrs. Kate Carnell.

Visit: Minister Colleen Young

25/01/29-01 Mrs. Laurie Makichuk moved that the Board of Education adopt
Agenda the agenda, as presented.

CARRIED

25/01/29-02 Ms. Andrea Zerr moved that the Board of Education approve the
December 11, 2024 December 11, 2024 Board Meeting minutes, as presented.
Minutes

CARRIED

25/01/29-03 Mrs. Kate Carnell moved that the Board of Education approve
Disposal of the Disposal of Public Records, as presented.
Public Records

CARRIED

25/01/29-04 Mrs. Laurie Makichuk moved that the Board of Education recognizes
Excellence in Senior Management's nominee for the Excellence in Catholic
Catholic Education Award.
Education Award

CARRIED



**25/01/29-05
St. Joseph
Playground
Purchase**

Mrs. Michelle Rusteika moved that the Board of Education approve the purchase of St. Joseph Playground and engineered Wood Fiber base from Blue Imp at \$192,013 plus GST.

CARRIED

**25/01/29-06
St. Joseph
Playground
Renewal Reserve**

Ms. Andrea Zerr moved that the Board of Education commit up to \$40,000 in reserve funds from the Playground and Faith Centre Renewal Reserve.

CARRIED

**25/01/29-07
French Immersion
Recommendation
of Designation**

Ms. Andrea Zerr moved that the Board of Education approve the 2025-2026 French Immersion Recommendation of Designation, as presented.

CARRIED

**25/01/29-08
2025-2026
School Year
Calendar**

Ms. Carleen Weinkauff moved that the Board of Education approve the 2025-2026 School Year Calendar, as presented.

CARRIED

**25/01/29-09
Christmas Office
Closure**

Ms. Andrea Zerr moved that the Board of Education approve the Christmas Office closure December 22, 23, 24, 2025, for Central Office Staff.

CARRIED

**25/01/29-10
Summer Office
Closure**

Mrs. Laurie Makichuk moved that the Board of Education approve the Summer Division Office closure from July 13 to July 24, 2026.

CARRIED

**25/01/29-11
2026-2027
Application for
Minor Capital
Renewal Program
Funding**

Mr. Cal Fendelet moved that the Board of Education approve the 2026-2027 Application for Minor Capital Renewal Program Funding request for Holy Rosary High School Gymnasium, as presented.

CARRIED

**25/01/29-12
1st Quarter
Interim Financial
Report**

Mrs. Kate Carnell moved that the Board of Education adopt the 1st Quarter Interim Financial report, as presented.

CARRIED



25/01/29-13
Request for
Proposals of
Audit Services

Mrs. Michelle Rusteika moved that the Board of Education appoint the firm of MNP as auditors for the 2024-2025 fiscal year.

CARRIED

25/01/29-14
Closed Session

Ms. Andrea Zerr moved that the Board meeting move to a closed session at 8:21 p.m.

CARRIED

25/01/29-15
Reconvene

Ms. Carnell Weinkauf moved that the Board meeting move out of closed session at 8:29 p.m.

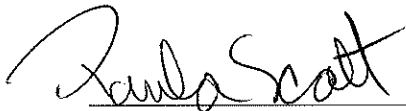
CARRIED

Mrs. Kate Carnell led the closing prayer.

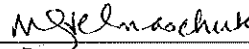
25/01/29-16
Adjournment

Mrs. Laurie Makichuk moved that the Board meeting adjourn at 8:34 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA
Chief Financial Officer

February 12, 2025
Date