

	<b>Lloydminster Catholic School Division – Administrative Procedures</b>	
	<b>AP 201 – Curriculum Delivery</b>	
Related LCSDF AP's		
Form(s)		
References:	<i>The Education Act, 1995</i> sections 85, 87, 175, 176 <i>The Education Regulations, 2019</i> section 24, 25, 26, 50 LCSDF Board Policy Handbook, Policy 12 Role of the Director	
Received by the Board: August, 2020	Update: August, 2020	

## Background

The Director is responsible for providing leadership in all matters relating to the delivery of curriculum in the Division and for ensuring students in the Division have the opportunity to meet the legislative requirements and standards of education set by the Ministry of Education. In addition, the Division encourages the development of modified, innovative and/or alternative delivery programs to provide the most appropriate programming for all students.

The Division is governed under the auspices of Saskatchewan Government's Ministry of Education. Therefore, all current curriculum offerings delivered within the Division will adhere to Saskatchewan curricula.

## Procedures

1. The Deputy Director of Learning shall be responsible for the general supervision of the curriculum of the schools and shall have the authority to delegate the implementation and ongoing development of the program of studies to the professional staff. The Deputy Director of Learning shall:
  - 1.1 Plan and monitor curriculum development and curriculum evaluation;
  - 1.2 Determine the Division's involvement in provincial curriculum development, pilot and evaluation initiatives;
  - 1.3 Coordinate system standardized testing for K-12.
  - 1.4 Submit major modification from the provincial curriculum to the Ministry for approval; and
  - 1.5 Coordinate the development of and monitor and evaluate all locally developed and locally modified courses of study and submit them to the Ministry for authorization.
  
2. The Principal shall ensure:
  - 2.1 Quality instruction in Religious Education and Core Curriculum;
  - 2.2 A distinctively Catholic Education that integrates the Gospel values;

- 2.3 Students meet or exceed the standards defined by the provincial achievement assessments and graduation requirements;
- 2.4 Students are prepared for citizenship, postsecondary studies and entry into the workplace;
- 2.5 The organization and supervision of the curriculum of the school;
- 2.6 Provincial and local curricula are implemented;
- 2.7 Time allotment for each subject is in accordance with the general guidelines of the Ministry; and
- 2.8 Each teacher has available the appropriate curriculum guides for which the teacher is responsible.

3. Teachers shall:

- 3.1 Implement provincially approved curricula;
- 3.2 Meet the needs of students as required using the Adaptive Dimension of the Core Curriculum, in consultation with the Principal;
- 3.3 Utilize instructional strategies that recognize individual learning styles and that are inherently engaging; and
- 3.4 Provide the time allotment for each subject in accordance with the general guidelines of the Ministry.
- 3.5 Engage with Principals Grade A Like Teams and other Divisional supports in order to continually evaluate and improve upon instruction and assessment.
- 3.6 Be familiar with and implement the principles of the LCSD Way.