

	Lloydminster Catholic School Division – Administrative Procedures	
	AP 203 – Family Life Program	
Related LCSDF AP's		
Form(s)		
References:	<i>The Education Act, 1995 sections 85, 87, 175, 176, 177</i>	
Received by the Board: August, 2020		Update: August, 2020

Background

Parents have the primary and continuing responsibility for providing family life education. The school shall provide a supportive role to parents in family life education. The Division has adopted the Fully Alive program as the major resource for Family Life Education. Opportunities to participate in the family life education program shall be extended to all students.

The family life education program shall be considered a regular component of the instructional program and shall be approved by the Deputy Director of Learning.

All teachers involved in teaching family life education shall participate in family life education in-service.

Procedures

1. Parent Communication

- 1.1 Each teacher will send home the introductory “Parent Letter” Provided by Deputy Director of Learning clearly defining the upcoming instructional themes. This will be sent home at least one (1) week before initiating the Fully Alive program.
 - 1.1.1 A second letter taken from the teacher’s guide will be sent to parents at least one week before beginning Theme Three (3).

2. Instructional Schedule

- 2.1 Teachers may begin Family Life instruction at the beginning of the school year.
- 2.2 Teachers will not begin Theme Three (3) until after the first reporting period (Grade 8) and after the Christmas break (Grades 1 – 7).

3. Alternate Instruction Procedures

- 3.1 All Fully Alive unit summaries will be distributed to parents one (1) week prior to instruction. In the event a parent expresses concern over the content of Theme Three (3), the principal shall:
 - 3.1.1 Provide the parent with information explaining the Fully Alive program, specifically addressing the intent and focus of the program within a Catholic faith

context. If the parent is not satisfied by this explanation, the Principal shall provide the following procedures to arrange alternate instruction during the time allocation for Theme Three (3):

- 3.1.1.1 Parents shall write a letter to the principal requesting an alternate form of instruction for Theme Three (3) in Fully Alive.
 - 3.1.1.2 The principal will arrange for program alteration to be delivered during the instruction of Theme Three (3).
 - ◆ The parent will be advised they may instruct Theme Three (3) at home. The student will complete enrichment or extension activities suggested in Theme One (1) and /or Two (2) during the time the class receives instruction in Theme Three (3).
 - 3.1.1.3 Each school will determine the location and supervision arrangements for students not receiving theme three (3) during regular class instruction.
4. There should be consistent expectations defined in each school for students to complete a reasonable supplemental assignment in Theme One (1) or Two (2) as a replacement for Theme Three (3) instruction.
 5. The procedures used to determine the work identified for alternate instruction should not be punitive in nature; but should provide an opportunity for extended learning within the context of the Fully Alive program.
 6. Teachers shall provide assessment feedback for all work assigned during alternate instruction activities.