

	<b>Lloydminster Catholic School Division – Administrative Procedures</b>	
	<b>AP 235 – Driver Education</b>	
Related LCSDF AP's		
Form(s)		
References:	<i>The Education Act, 1995</i> sections 85, 87, 189, 356(2)(b) The Education Regulations sections 43	
Received by the Board: March, 2025	Update: March, 2025	

## Background

The Division will provide eligible students with a program that focuses on the safe and competent operation of motor vehicles.

Driver Education is available at no additional cost to all Alberta and Saskatchewan qualifying students as part of academic programming at Holy Rosary High School. Participation in this program is a privilege, not a right.

Alberta students have no regulatory obligation to complete a Driver Education for any other reason than to save insurance dollars. Saskatchewan School Divisions are obligated to offer Driver Education through the schools.

A Saskatchewan student must complete Driver Education to qualify for the privilege to drive or obtain a class 5 driver's license. This requirement may be achieved by completing one (1) of the following:

- The program may be delivered through Holy Rosary High School at no charge, or
- Separate from the Division by a Saskatchewan registered driver training school for a fee assessed directly to the parent.

## Procedures

1. Students may enroll in the fall instructional session if their fifteenth (15) birthday occurs on or before December 31, or the spring session if their fifteenth (15) birthday occurs on or before March 31 of the same school year.
2. Students are required to complete thirty (30) sessions of in-class instruction and six (6) in-car sessions.

### 3. Scheduling

- 3.1 In-class sessions are scheduled between 8 am and 12 noon until the thirty (30) one hour sessions are complete.
- 3.2 In-car sessions are scheduled on an individual basis throughout the school day. However, exceptions are arranged on occasion during non-school days and hours at the mutual convenience of both the instructor and student.

### 4. Attendance

- 4.1 Students must attend all sessions to complete the course except in extenuating circumstances recognized by school attendance procedures.
- 4.2 Tardiness may result in suspension from the program requiring the student to repeat the program.

- 5. The Division contracts Driver Education services or employs a provincially registered Driving Education Instructor, approved by the Director.
- 6. Student registration will be accepted through Holy Rosary High School office following the first day of school each August. The list of registered students will be provided to the Driver Education Instructor.
- 7. The Driver Education Instructor shall complete and submit all facility and programming arrangements through the school office, including the dates and times for all instruction, scheduling use of a classroom, AV equipment requirements, etc.
- 8. While the Driver Education Instructor is primarily responsible for delivering the Driver Education instruction, the primary responsibility of the program remains with the Principal of Holy Rosary High School.
- 9. Driver Education Instructor must submit a RCMP / Vulnerable Sector check to the Chief Financial Officer.