

Form 209-2

Work-Based Learning Contract

Contract of Work Placement – Employer/**Student Name**/Holy Rosary High School

We the undersigned agree that:

1. **STUDENT'S NAME SHALL:**
 - a. Attend work on all the days assigned to the work placement according to normal attendance practices of the employer.
 - b. Phone the work placement and coordinator if the student is unable to come to work.
 - c. Be on time for work daily.
 - d. Participate in the usual work load as any trainee under the employer of the business would be expected to do.
 - e. Keep a daily log sheet.
 - f. Practice the safety guidelines as expected of a regular employer.

2. **THE EMPLOYER SHALL:**
 - a. Treat **student's name** in a manner similar to other regular employees.
 - b. Assist **student's name** in learning about the type of work he/she is doing.
 - c. Advise the student of his performance and suggest ways of improving work habits.
 - d. Evaluate **student's name** at the end of the placement.
 - e. Not to use **student's name** as a regular paid employee during agreed work placement times.
 - f. Conform to the employee Occupational Health and Safety Orientation checklist.

3. **THE SCHOOL SHALL:**
 - a. Arrange the work placement for **student's name**.
 - b. Supervise the work placements.
 - c. Counsel the student regarding job performance
 - d. Provide accident insurance through Workman's Compensation, (Saskatchewan/Alberta)

Student Signature

Employer Signature

Date

School Coordinator

Principal

Parent/Guardian