



## Student Bussing

### Bus Registration:

All elementary students currently registered for bussing are already in place for 2016-2017 school - year. All elementary students new to transportation or requiring modifications to current bussing must register before bussing can occur. Registrations for the 2016-2017 school - year will not be accepted until after July 15, 2015. The steps are listed below to register your child.

1. Go to division website [www.lcsd.ca](http://www.lcsd.ca)
2. Under **Students**, scroll **to Bussing**, then choose **Registration**
3. There is information regarding bussing registration on this page
4. To register choose link for “**Register Online for Bussing Here**”
5. Fill out registration form

Note: A minimum of 3 business days for the registration process is required. You will be contacted with confirmation of bus number, pick-up times and location. The Transportation Center is closed on school holidays; please refer to the 2016-2017 school calendar. Registrations for the new school year will be contacted by August 26, 2016 by email. You will receive a login ID for your child so you can access bus information and sign up for email updates on your child's route.

**Students can only ride on the bus they are registered on. Due to capacity restraints and tracking of students for safety purposes we cannot accommodate having guest riders.**

### Preparing Students to Ride the Bus

1. Walk with your child to the stop and establish a routine; ensure they are taking the safest route to and from home. Enforce the importance of traffic safety, most notably of vehicles in driveways. Please have your child at their assigned stop 5-7 minutes early.
2. Once students are dropped at their stop they are the guardian's responsibility.
3. Does your child know what to do for unplanned events? Such as missed stop, no parent at home/stop, etc. Ensure your child is comfortable speaking to the driver if their action plan requires returning them to the school or if they are feeling uncomfortable in a situation.
4. Remind your children to respect the property where stops are located.
5. Enforce with your children about bus rules, sitting in seats, and speaking at a respectable level.

We do our best to run our buses on schedule however, unforeseen circumstances can cause discrepancies. We attempt to notify parents if a bus schedule changes. Please prepare your child for these situations, have a set time for children to return home and an action plan in place if the bus does not arrive.

We want all children to have a positive experience on the bus. If you have any questions or concerns you can contact me at, 780-808-8585, or [cstephens@lcsd.ca](mailto:cstephens@lcsd.ca).

Charmaine Stephens  
Transportation Supervisor



Lloydminster Catholic  
School Division